



**CITY OF SOUTH PASADENA
YOUTH COMMISSION
AGENDA**

**Senior Center
1102 Oxley Street, South Pasadena, CA 91030
May 23, 2022 at 6:00 p.m.**

South Pasadena Youth Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the Youth Commission may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Youth Commission may participate remotely and not be physically present in the South Pasadena Senior Citizens Center. Until further notice and as such Executive Orders remain in effect, the Youth Commission may also allow public participation to continue via live public comment conducted over ZOOM.

The Youth Commission for May 23, 2022 will be conducted in-person from the Senior Citizen Center, located at 1102 Oxley Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the South Pasadena Senior Citizen Center will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the South Pasadena Senior Citizen Center.

The Meeting will be available

- In Person Hybrid – South Pasadena Senior Citizen Center, 1102 Oxley Street

**Youth Commission
Zoom Meeting Information
Meeting ID: 823 2519 5647
Passcode: 476424**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly;
or
2. Click on the following unique Zoom meeting link:

[https://us06web.zoom.us/j/82325195647?pwd=Zno5WFUxU2E3L1BQMlY1ZzFDS0Zxdz09](https://us06web.zoom.us/j/82325195647?pwd=Zno5WFUxU2E3L1BQMlY1ZzFDS0Zxdz09;); or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us06web.zoom.us/u/kbTVBmLBAS>

PUBLIC COMMENTS

The Youth Commission welcome public input. If you would like to comment on an agenda item, or make a general public comment, members of the public may submit public comments in writing for Youth Commission consideration by emailing comments or questions to nwilcox@southpasadenaca.gov by 12:30 p.m. on Monday, May 23, 2022, to ensure adequate time to compile and post. Please provide: 1) your name and 2) agenda item for the comments/questions. All comments/questions will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

Pursuant to state law, the Youth Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Youth Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CALL TO ORDER: Juliana Fong, Chair

ROLL CALL: Sadie Metcalfe, Vice Chair
Sadie Abelson, Commissioner
Zack Quezada, Commissioner
Camille Whetsel, Commissioner
Ella Chuang, Commissioner
Colin Wong, Commissioner
Yousef Khan, Commissioner
Jake Wong, Commissioner
Eliana Andrea, Commissioner

COUNCIL LIAISON: Jack Donovan, Councilmember

SCHOOL BOARD LIAISON: Karissa Adams, Board Member

STAFF PRESENT: Nathalie Wilcox, Community Services Supervisor
Jordan Bell, Program Specialist
Lucy Hakobian, Deputy Community Services Director

PUBLIC COMMENT AND SUGGESTIONS

1. Public Comment – General

COMMUNICATIONS

2. City Council Liaison Communications

3. School Board Liaison Communications
4. Commissioner Communications
5. Staff Liaison Communications
6. Natural Resources and Environmental Commission Liaison Communications

ACTION/DISCUSSION

7. Approval of the April 25, 2022 Meeting Minutes

Recommendation

It is recommended that the Commission review and approve the April 25, 2022 Meeting Minutes.

8. Approval of the 2021 Annual Report

Recommendation

It is recommended that the Commission approve the 2021 Annual Report

This will be the last meeting for the Youth Commission as this Commission is dissolved.

PRESENTATION

9. None

ADJOURNMENT

YOUTH COMMISSION MEETINGS
NO FURTHER MEETINGS

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting. The City's YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AIewD_6sfwDA/featured

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

05/19/2022

Date

Nathalie Wilcox

Nathalie Wilcox, Community Services Supervisor



CITY OF SOUTH PASADENA
April 25, 2022 at 6:00 p.m.
Minutes of the Regular Meeting of the Youth Commission

CALL TO ORDER:

A Regular Meeting of the South Pasadena Youth Commission was called to order by Chair Juliana Fong on Monday, April 25, 2022, at 6:03 p.m. The Meeting was held in a hybrid setting, Commissioners and Liaisons attended via Zoom.

ROLL CALL:

Present: Juliana Fong, Chair, Sadie Abelson, Commissioner, Zack Quezada, Commissioner, Camille Whetsel, Commissioner, Colin Wong, Commissioner, Jake Wong, Commissioner (virtually), and Eliana Andrea, Commissioner (virtually).

COUNCIL LIAISON: Jack Donovan, Councilmember - Present

SCHOOL BOARD LIAISON: Karissa Adams, Board Member – Absent

STAFF PRESENT: Nathalie Wilcox, Community Services Supervisor – Present
Jordan Bell, Program Specialist – Present
Lucy Hakobian, Community Services Deputy Director - Present

INTRODUCTION

1. Introduction of Community Services Deputy Director – Lucy Hakobian

PUBLIC COMMENT AND SUGGESTIONS

2. No public comments were received in writing or verbally via zoom

COMMUNICATIONS

3. **City Council Liaison Communications**

Councilmember Donovan provided an update on the property lease agreement for the batting cages, a selection would be happening within the next few weeks. The golf course is now open but the driving range still remains closed at the Arroyo Secco Golf Course. Lastly, he let the members know that the tobacco ban did not pass. Primary reason being finances, there are only 11

businesses in the City of South Pasadena that sell tobacco products and the existing ordinance that covers smoking in the city, was enough to protect the business and our youth in the community.

4. School Board Liaison Communications

School Board Liaison not present.

5. Commissioner Communications

No comments.

6. Staff Liaison Communications

No comments.

7. Natural Resources and Environmental Commission Liaison Communications

No comments.

ACTION/DISCUSSION

8. Approval of the February 28, 2022 Meeting Minutes

Motion to approve with edits by Chair Fong, seconded by Commissioner Camille Whetsel, motion carries 7-0 to approve the February 28, 2022 Meeting minutes

9. Review and Update to the 2021 Work Plan

The Commission provided updates on upcoming items from their work plan.

Commissioner Whetsel provided an update regarding the Mental Health and Wellness virtual online community platform. The webinar would not be rescheduled but recommended it be hosted in person at school or at a City facility. Commissioner Abelson suggested reaching out to the principal of the high school to see if the information of the webinar could be posted at a booth outside of the counseling center.

Chair Fong provided an update on the Spread Cheer program that will consist of card making for seniors this spring season. A flier is almost done but waiting to hear on the logistics for the hours. Staff liaison would look into the best way to keep track of hours for non-commissioner to volunteer.

Commissioner Quezada provided an update on Senior Tech days. Everyone has enjoyed meeting and assisting the seniors with their tech questions.

Lastly, the City liaison discussed moving forward with removing the plan on creating a City web page listing volunteer opportunities due to lack of interest. Commissioner Abelson mentioned the school has something similar on their web page and felt it would be ok to remove from the work plan. No further action was taken.

Senior Prom will be hosted on May 13, 2022, an email requesting volunteers was sent to all commissioners.

10. Presentation

None

ADJOURNMENT

The meeting was adjourned at 6:21p.m. The next meeting will be held on Monday, May 23, 2022 at 6:00pm at the South Pasadena Senior Center.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Youth Commission of South Pasadena at the meeting held on April 25, 2022.

Nathalie Wilcox
Community Services Supervisor

Juliana Fong
Chair – Youth Commission

ANNUAL REPORT 2021

YOUTH COMMISSION

City of South Pasadena



YOUTH COMMISSION

Act in advisory capacity to the city council in all matters pertaining to youth citizens and to cooperate with governmental agencies and civic groups in the advancement of youth citizen planning and programming.

PURPOSE STATEMENT

The South Pasadena Youth Commission is a youth-led organization that seeks to increase awareness of and advocates for youth issues through collaboration with local government in order to enrich the lives of youth and all generations in our community.

Youth Commission

Juliana Fong,	Commission Chair
Sadie Metcalfe,	Commission Vice-Chair
Sadie Abelson,	Commissioner
Zack Quezada,	Commissioner
Camille Whetsel,	Commissioner
Ella Chuang,	Commissioner
Colin Wong,	Commissioner
Yousef Khan,	Commissioner
Jake Wong,	Commissioner
Eliana Andrea,	Commissioner
Jack Donovan, Councilmember	City Council Liaison
Nathalie Wilcox, Community Services Supervisor	Staff Liaison

Youth Commission meetings are held every forth Monday of the month at 6:00 pm. Meetings are held at: South Pasadena Senior Center, 1102 Oxley Street, South Pasadena.

Tech Day

The COVID-19 pandemic continued to create challenges and obstacles for the South Pasadena Senior population in 2021. With the popularization of Zoom and other technology platforms into play, the Commissioners were there to assist the seniors once the Senior Center reopened.

The Community Services Department continued to ensure the needs of the most vulnerable populations were met. Commissioners continued to run the Tech Day program which has been a way to provide the elderly population with one on one learning sessions. The Commission, on a twice a month basis, conducted Tech Day at the Senior Center by helping seniors with their iPhone, iPads, and social media platforms.

Walk or Bike to School Day

Commissioners continue to play an important role in the City's annual Walk or Bike to School Day event. The goal of the event is to decrease traffic around schools, improve air quality, reduce smog, and promote a healthy lifestyle. Commissioners were assigned to the three South Pasadena Elementary Schools and the Middle School to greet and reward the students who walked or biked to school on that day.

Senior Prom

In May 2022, as another intergenerational program, the Commission and the Senior Center held a “Senior Prom”. The event provided a fun, safe environment for Middle School and High School students to hang out on a Friday night and interact with seniors at a wonderful event. Seniors were delighted to dance with the younger generation and had a great night full of festivities including live entertainment, dinner, dancing, and dessert.

Youth Commission Supports Local Community Events

Commissioners participated in the following local community events assisting with set-up, clean-up, crafts and game booths:

1. City Sponsored Events
 - a. Halloween Spooktacular
 - b. Breakfast with Santa
 - c. Spring Eggstravaganza